

# **Community Consultation Meeting**

## **Action List Coolah**

**Round 2 – 2017**

**Round 1 – 2018**

**Round 2 – 2018**

**Round 1 – 2019**

Minute / Action Required	Directorate	Progress	Status
<b>Coolah</b>			
<b>25 March 2019</b>			
<p><b>McMaster Park</b> Concerns raised that no action has been taken around the placement of signs on the service and entry gates of McMaster Park.</p> <p><b>Action:</b> Director of Technical Services will arrange for the signs to be placed correctly.</p>	TS	<ul style="list-style-type: none"> <li>Signs at the service gates are valid for those gates and would become invalid if moved to the entry gates.</li> </ul>	Complete
<p><b>Moorefield Road</b> Greg Piper requested to have a meeting with Director Technical Services regarding this road.</p> <p><b>Action:</b> Director Technical Services will make contact with Mr Piper about Moorefield Road.</p>	TS	<ul style="list-style-type: none"> <li>Onsite visit with Grant Piper has occurred. Drainage issues have been identified</li> </ul>	Completed
<p><b>Travelling Stock Route - New cycle track</b> Concerns raised around the travelling stock route along the new cycle track near the caravan park and the mess that is being made from the stock. A meeting with Manager of Urban Services did occur but the community is wanting to fence the cycle track off so livestock don't walk through that area.</p> <p><b>Action:</b> Director Technical Services will make contact with community members and involve the Local Land Services to resolve this issues.</p>	TS	LLS have been contacted and area is no longer available for lease, therefore no need to fence off.	Complete

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<p><b>RV Friendly Coolah</b> Community members want an update on how Coolah becomes an RV Friendly Town. Now that Coolah has a dump point and long vehicle parking they should be eligible to become an RV Friendly Town. The application was through the Economic Development and Tourism Advisory Committee and the Community would like to know where the application is up to.</p> <p><b>Action:</b> Director Environmental and Development Services (DEDS) will investigate as to where the applications are up to and will advised to be processed</p>	EDS	<ul style="list-style-type: none"> <li>• Follow-up email sent 18 July 2019</li> </ul> <p>RFS to undertake a Fire Report for consideration.</p> <p>Update</p> <ul style="list-style-type: none"> <li>• Free camping remains an issue and is being addressed by Coolah residents with Councils assistance</li> </ul>	In progress



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<p>to works commencing on the rural roads.</p> <p>Director Technical Services (DTS) advised that it is not feasible for everyone who lives along a rural road be contacted prior to work but contact can be made to a few house hold owners along the road.</p> <p><b>Action:</b> DTS will investigate this process.</p>			
<p><b>Traffic cones at the northern end of Main Street</b>  Orange traffic cones placed around the northern end of the main street. The community is wanting to know why they are around that tree? Community wanting the orange cones to be changes to a concrete round corner similar to the southern end of the main street. DTS advised that the orange cones were put in as a trail as there were community concerns around that intersection as a crash point.</p> <p><b>Action:</b> DTS suggested that Council will take down the orange pillars and mirror the Martin street end of the main street and install a low concrete as a semi circle.</p>	TS	<ul style="list-style-type: none"> <li>Proposal to replace orange bollards with concrete median has been advertised.</li> </ul>	In progress
<p><b>Pavement</b>  Community raised concerns around the pavement outside of Sally's shop and that is has sunk. Requested if they are added to concrete turning circle at the end of the street can Council fix the pavement outside the front of Sally's shop.</p> <p><b>Action:</b> DTS will investigate.</p>	TS	Have undertaken repairs 3 times now. However ground keeps subsiding due to tree root breaking down. Supervisor suggests that next repair should be sufficient.	In progress
<p><b>Recycling facilities at Bowen oval</b>  Request for recycling at Bowne Oval During major events. Currently there is no recycling option Bowen Oval. The community would like to see the option to recycle at the Oval. Location of the recycling bin would</p>	TS EDS	<ul style="list-style-type: none"> <li>Request has been made to Development Services for recycling bin at Bowen Oval</li> </ul>	Completed

Minute / Action Required	Directorate	Progress	Status
<p>be at the side of the canteen. Request to have a bin with a hole in the lid to only fit recycling through the hole.</p> <p><b>Action:</b> DTS and DEDES will look into yellow lidded bins for Bowen Oval and Investigate the option of a bin with a hole in the lid.</p>		<p>canteen.</p> <p>Update</p> <ul style="list-style-type: none"> <li>• Bins to be delivered and rates notified.</li> </ul>	
<p><b>Recreational cycle way to the recreational ground</b></p> <p>The shared path way that joins up with the Cycle way goes over the railway. The community is wanting to join with Council to put in an application to send a letter to the Minister for Transport to gain a lease over the railway so that the cycle way can join the rec ground.</p> <p><b>Action:</b> Greg will make contact and send details to the General Manager.</p>	ES		In progress
<p><b>Disabled Parking in CBD</b></p> <p>A new Doctor has set up in the Coolah CBD but the parking arrangement doesn't suit patients so the community is requesting to have disabled parking on the same side of the road as the Doctors. Request from the community for business owners to not park in the main street.</p> <p><b>Action:</b> DTS to investigate the possibility of adding disabled parking on the same side of the road as the doctors and will raise it with the Traffic committee.</p>	TS	<ul style="list-style-type: none"> <li>• A proposal to install a disabled car parking space has been considered by Traffic Committee and the proposal will be advertised.</li> </ul>	Completed
<p><b>Public Toilets behind the VIC and Library</b></p> <p>The Community would like to see an upgrade on the public toilets as the old toilets are not suitable for the elderly and the toilets need better ventilation.</p>	TS	\$30,000 allocated in 2019/20 budget for upgrade work. Scope of works yet to be finalised	In progress

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<p><b>Action:</b> DTS will Investigate the possibility but the alternative will be to upgrade them and then they will have to be close them at night time or have CCTV on them due to Vandalism. This has be placed as an External Budget submission for the 2019/20 Budget.</p>			
<p><b>Seeding of the oval and poor drainage</b> If it rains the community members would like Council to turn the sprinklers off so it can dry out. The oval becomes very wet and it dangerous for sporting events and training.</p> <p><b>Action:</b> DTS will Investigate and take it on board.</p>	TS	Concerns have already been discussed with Urban Services Supervisor, and actions taken.	Complete
<b>20 October 2018</b>			
<p><b>Uarbry Cemetery Fence</b> Concerns were raised about the replacement of the fence at the Uarbry cemetery. Councils Director Development Services indicated Council are looking for funding to complete this work.</p> <p><b>Action:</b> Director Development Services to investigate funding for replacement of Uarbry cemetery fence.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>The site is Crown Land. Council will apply for funding when the next allocation of grants is available from Crown Lands.</li> <li>Applications due 22/03/2019.</li> </ul> <p>Funding application submitted, successful applicants will be notified September/October 2019. Update:</p> <ul style="list-style-type: none"> <li>Replacement fence will be funded through the Sir Ivan Mayors Fund Appeal</li> </ul>	Complete

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<p><b>Men's Shed</b></p> <p>A local resident advised Council that they are looking to re-open the Coolah Men's Shed. It was requested that Council provide assistance with this. The resident was asked to get in contact with Council's Director Corporate and Community Services in relation to this.</p>	<p>CCS</p>	<ul style="list-style-type: none"> <li>• Requested Community Development Coordinator to advise further.</li> </ul> <p>Update:</p> <ul style="list-style-type: none"> <li>• Community Development Coordinator has advised that The Men's Shed would like to build a Shed on one of the parcels of land currently owned by Coolah Youth Community Inc (rates assessment #10010395) and looking to Council to take on ownership of the land to facilitate both groups operations.</li> </ul> <p>Requested formal submission and details.</p>	<p>In Progress</p>



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<p><b>Jump the Stump (Skate Park) Committee</b>  An update on the Jump the Stump (Skate Park) Committee was provided. It was requested that Council provide contacts to assist with the development of this facility. The Committee Representative was advised that all directorates within Council would need to assist with different aspects of the project. The Committee was encouraged to make contact with relevant Directors as required.</p>	<p>ALL</p>	<ul style="list-style-type: none"> <li>• DTS advised has been in contact with Katie Burgess from the Committee.</li> <li>• The committee has lodged a funding application. They required Council approval to use the land and approval was also needed from Crown Lands.</li> <li>• The project is on the SCCF list of 'possible and probable's</li> </ul>	<p>Outstanding.</p>
<p><b>Signage – Exhaust Breaks</b>  Council was advised that residents at Coolah Home Base are subject to a lot of noise form exhaust breaks. Council were requested to consider the installation of signage in relation to this. Council advised that this would need to be raised at the Traffic Committee Meeting.</p> <p><b>Action:</b> Director Technical Services to table installation of signage at the Traffic Committee Meeting.</p>	<p>TS</p>	<ul style="list-style-type: none"> <li>• The matter has been considered by the Traffic Advisory Committee. A sign plan is currently being prepared.</li> <li>• Signs are in place</li> </ul>	<p>Completed</p>

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<p><b>Drought &amp; Fire Hazard</b> A resident provided comment on the current drought and raised concerns regarding a fire hazard at the local waste depot.</p> <p><b>Action:</b> Director Development Services to investigate potential fire hazard at the Coolah Waste Depot.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>• Green waste has been mulched.</li> <li>• Further mulching at other sites is underway.</li> <li>• Mulching at other sites is in progress.</li> </ul> <p>Emails for service request sent to Ausshred throughout July 2019</p> <p>Update:</p> <ul style="list-style-type: none"> <li>• Mulching of green waste to recommence during October 2019</li> </ul>	In progress

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<p><b>Cycle path – fencing and landscaping</b></p> <p>Council was thanked for the works on the cycle path. The Coolah District Development Group would now like Council to consider some further works including fencing, landscaping and installation of equipment including seats and activity stations. Councils Director Technical Services indicated he will conduct a site investigation in relation to these proposals.</p> <p><b>Action:</b> Director Technical Services to conduct a site investigation in relation to these proposals and liaise with Coolah District Development Group.</p>	TS	<ul style="list-style-type: none"> <li>• A proposed date and time for an onsite meeting has been sent to a representative of the Coolah District Development Group.</li> <li>• On site meeting was held with Greg Piper. Advice was give to provide Council with a plan of requested works.</li> </ul>	Complete
<p><b>Extension of Pathway to the Recreation Grounds</b></p> <p>Discussion took place regarding the extension of the pathway to the Coolah Recreation Grounds. It was requested that a letter be sent to Council to request assistance and support from Council to advocate for the closing of the railway.</p>	EDS	<ul style="list-style-type: none"> <li>• At this stage no correspondence has been received by Council.</li> </ul>	Outstanding
<p><b>Hall Hire Fees</b></p> <p>Concerns were raised regarding the hall hire fees being charged for Pandora Gallery. It was noted that volunteers run Pandora Gallery as well as provide tourist information. It was noted that currently the volunteers are being asked to pay an annual fee of \$550. Councils Director Development Services committed to investigating this matter.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>• Matter has been referred to Acting Manager Property and Risk who is investigating the matter.</li> </ul> <p>Update:</p> <ul style="list-style-type: none"> <li>• MOU between Coolah District</li> </ul>	In progress

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<p><b>Action:</b> Director Development Services to investigate the charging of hall hire fees for Pandora Gallery.</p>		<p>Development group and WSC for use of the gallery to be reviewed: with fees considered under this review.</p>	
<p><b>Land Zoning</b> A question was asked regarding changes with land zoning and whether or not Council has notified residents affected by the Sunset Clause in the Local Environment Plan. Director Development Services indicated that letters had been sent but that new letters will be sent which include plainer language. It was also noted that communication will take place with the community in relation to this when appropriate.</p> <p><b>Action:</b> Director Development Services to organise distribution of revised letters.</p>	<p>EDS</p>	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>• Letters were last sent in February 2017 to affected land owners.</li> <li>• Letters are currently being prepared for the next mail out.</li> </ul> <p>Update:</p> <ul style="list-style-type: none"> <li>• Letters sent out. – April 2019</li> </ul>	<p>Completed</p>
<p><b>Stand Pipes</b> Council was asked whether or not they are providing free water to the community, as per other Council's in the region. Attendees were advised that Council is not yet providing free water but this could be considered in the future under certain conditions. Residents were advised that Council does have a standpipe at the Coolah depot.</p>	<p>ES</p>	<p>Update:</p> <ul style="list-style-type: none"> <li>• In the current drought situation, Coolah is considered the only town where free water could be provided from a supply point of view.</li> <li>• Should this be considered a cap per use over a certain timeframe would be required.</li> </ul>	<p>In progress</p>

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<p><b>Bomera Cemetery Maintenance</b> Council was asked what, if anything, was happening in relation to Bomera Cemetery. Director Development Services advised that Council had been looking in to grant funding for the cemetery and this needs to be followed up.</p> <p><b>Action:</b> Director Development Services to look in to funding for Bomera Cemetery.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>• Council plans to apply for funding when the next allocation of grants is available from Crown Lands.</li> </ul> <p>Update:</p> <ul style="list-style-type: none"> <li>• Drought Communities Programme - Extension funding includes funds upgrades at cemeteries.</li> <li>• This funding will enable the fence at the Bomera Cemetery to be replaced.</li> </ul> <p>Update:</p> <ul style="list-style-type: none"> <li>• New timber fence completed June 2019.</li> </ul>	Completed
<p><b>Recycling bins</b> It was requested that Council consider installation of recycling bins at all Council facilities.</p> <p><b>Action:</b> Director Technical Services to consider installation of recycling bins at Council facilities.</p>	TS	<ul style="list-style-type: none"> <li>• A yellow lid bin has been installed at Bowen Oval. The feasibility of install recycling bins at all ovals and parks is still being investigated.</li> </ul>	In progress
<p><b>Drains in Town</b> It was requested that Council investigate and, where required, clean out</p>	TS	<ul style="list-style-type: none"> <li>• Identification of drains not yet</li> </ul>	Complete

Minute / Action Required	Directorate	Progress	Status
<p>drains in town before the next large rain event.</p> <p><b>Action:</b> Director Technical Services to investigate and, where required, clean out drains in town before the next large rain event.</p>		<p>completed.</p> <ul style="list-style-type: none"> <li>• Various drains have been cleaned out and/or slashed</li> </ul>	
<p><b>Main Street Trees</b></p> <p>Discussion took place regarding trees in the Main Street. It was noted that a number of trees have been replaced recently however the tree out the front of the Council office still needed to be replaced.</p> <p><b>Action:</b> Director Technical Services to investigate replacement of the tree out the front of the Council Office.</p>	TS	<ul style="list-style-type: none"> <li>• The Supervisor of Urban Services in Coolah is currently working on planting the tree.</li> <li>• Before the tree can be planted the capped water system needs to be repaired and opened and the public seat needs to be levelled and moved from the underground water system.</li> <li>• Works are to be completed by the end of February 2019.</li> <li>• Tree has been installed</li> </ul>	Complete
<p><b>Moorefield Road</b></p> <p>Concerns were raised regarding access along Moorefield Road, especially in the event of an emergency. Council committed to looking in to this matter. Further concerns were also raised in relation traffic hazards on this road, including ramps.</p> <p><b>Action:</b> Director Technical Services to investigate access and traffic hazards along Moorefield Road.</p>	TS	<ul style="list-style-type: none"> <li>• The flood event on the 29<sup>th</sup> March has been declared a natural disaster. Council's claim for funding assistance being considered by RMS.</li> <li>• Emergency access east along Moorefield Road towards Uarbry is constrained by access across private land.</li> </ul>	Completed

Minute / Action Required	Directorate	Progress	Status
		<ul style="list-style-type: none"> <li>Repair and maintenance grading of Moorefield Road East has been completed.</li> </ul>	
<b>26 March 2018</b>			
<p><b>Stronger Country Communities Fund</b></p> <p>A presentation was made to the meeting on behalf of the Bowen Oval Committee regarding their intention to apply for funding in Round Two of the Stronger Country Communities Fund. The proposal is for new lighting. It was noted that the application has the support of all the user groups as well as the Bowen Oval Committee.</p>	CCS / TS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>Funding application submitted.</li> <li>Funding application successful.</li> <li>Tender has been released.</li> </ul> <p>Update:</p> <ul style="list-style-type: none"> <li>Works have commenced on this project.</li> <li>Works Completed</li> </ul>	Complete
<p><b>Footpath Maintenance</b></p> <p>Council was advised that a leak had been fixed in Binnia Street opposite the bus stop approximately four (4) weeks ago but had not been filled in as yet. It was requested that the holed be filled.</p>	TS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>Inspection to be undertaken and remedial works undertaken if required.</li> <li>Has been determined that request relates to water leak and appropriate reinstatement is still required.</li> <li>Works have been completed</li> </ul>	Complete
<p><b>Parking – Long Vehicles</b></p> <p>Residents indicated that requests have been made previously for signage as to where long vehicles can park in Coolah. Suggestions</p>	TS	<ul style="list-style-type: none"> <li>Refer to actions from 20/10/2018 meeting.</li> </ul>	Refer to 20/10/2018

Minute / Action Required	Directorate	Progress	Status
<p>were made for various locations close the main shopping / business area of Coolah. It was indicated that signs could direct long vehicles to an off street then back to he highway.</p>		<ul style="list-style-type: none"> <li>• Long vehicle parking signs have been installed.</li> </ul>	Completed
<p><b>Water Quality</b>  Meeting discussed the water quality in Coolah. Director Technical Services assured the meeting the water was safe to drink and monitored. Meeting also discussed the pressure issue in certain parts of town. It was noted since Council had been informed of a leak at the meeting in Yule Street this may be the cause of the loss in pressure. Council will investigate. Members of the community were requested to follow up with Council if the pressure issue is not resolved.</p>	ES	<ul style="list-style-type: none"> <li>• A preliminary costing report has been received and this report will be considered by Council.</li> <li>• A report on Water Softening Options for the Coolah Water Supply was presented to Council in August 2018.</li> <li>• It was resolved that Council makes an application for grant funding for softening of the Coolah Water Supply when funding opportunities become available.</li> <li>• There are currently no funding opportunities and not expected to arise in the near future.</li> </ul>	In progress
<p><b>Recycling</b>  Questions were asked about the Container Deposit Scheme, including whether or not there is the possibility of having a place to return containers in Coolah. The meeting was advised that currently, people can return containers in Coonabarabran and Dunedoo. Council is looking</p>	EDS	<ul style="list-style-type: none"> <li>• No new sites at this stage.</li> <li>• Contact has been made with Container Deposit Scheme representatives seeking additional</li> </ul>	Completed



Minute / Action Required	Directorate	Progress	Status
<p>at expanding the program with the potential for Coolah to be a site in the future.</p>		<p>sites across the Shire.</p> <ul style="list-style-type: none"> <li>At this stage, no new sites are proposed.</li> </ul>	
<p><b>Supplementary Bore</b>  A question was raised regarding the supplementary bore and if the water had been tested and is suitable for consumption. Director Technical Services advised the meeting it had been tested and was suitable for human consumption. Council is currently still waiting for the Bore Licence to be approved. It was also explained the site was chosen by a hydro-geologist as the most suitable location. The bore, once approved, would be tested regularly to ensure the water quality is sufficient.</p>	<p>ES</p>	<ul style="list-style-type: none"> <li>Works completed to install pumping equipment. Initial licence secured.</li> <li>Pump shed and rising main have been installed. Works to be completed are pump, headwork and chlorine dosing installation, access licence and power connection.</li> <li>Power is scheduled to be connected in March 2019.</li> <li>Following this, telemetric controls can be installed and commissioned.</li> <li>Once power is connected a repeat set of water quality data will be taken from the bore.</li> <li>Update – the bore is ready to be used</li> <li>Council developed a Raw Water Quality Assurance Program for its groundwater supplies, prescribing scheduled water testing</li> <li>Council also works with NSW</li> </ul>	<p>Completed</p>

Minute / Action Required	Directorate	Progress	Status
		Health to establish a baseline for the quality of all its groundwater sources – results of any sample taken are reported to NSW Health directly by the laboratory	
<p><b>Wind Farm</b></p> <p>A question was asked about the wind farm development and Council's role in the Community Enhancement Fund. Director Development Services advised that the Community Enhancement Fund will be implemented under and Voluntary Partnership Agreement with the Community Consultation Committee and will be a Section 355 Committee. Attendees were advised that if this process is implemented, members of the community would be able to propose projects to the Committee.</p>	EDS	<p>Previously reported:</p> <ul style="list-style-type: none"> <li>• Draft Voluntary Planning Agreement was placed on public exhibition from 12 July – 10 August 2018.</li> <li>• Submissions have been received, Business Paper report to be presented to future Council Meeting.</li> <li>• Business Paper Report to be submitted to February 2019 Council Meeting.</li> </ul> <p>Council Resolution 298/1819 to enter into a Voluntary Partnership Agreement.</p> <p>Update:</p> <ul style="list-style-type: none"> <li>• VPA has been signed by WSC</li> </ul>	Completed
<b>30 October 2017</b>			
<p><b>Coolah Library – Security</b></p> <p>It was advised that Pandora Gallery has received funding for security cameras. The cameras are yet to be installed.</p>	EDS	<ul style="list-style-type: none"> <li>• Investigations undertaken. No budget allocation for Council to</li> </ul>	In progress

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		install. <ul style="list-style-type: none"> <li>• To be included in budget for 2019/2020.</li> </ul> Update: <ul style="list-style-type: none"> <li>• Installation of security cameras included in the capital works budget for upgrades to Pandora Gallery / Coolah Library building.</li> </ul>	
<p><b>Water Quality – Drinking Water</b></p> <p>Concerns were again raised regarding the quality of the drinking water in the town. Council indicated that investigations can be undertaken in regards to this, however indicated that the water meets water quality standards.</p>	ES	<ul style="list-style-type: none"> <li>• Refer to actions from 26/3/2018 meeting.</li> </ul>	Refer to 26/3/2018
<p><b>Parking – Long Vehicles</b></p> <p>Residents indicated that requests have been made previously for signage as to where long vehicles can park in Coolah. The request relates to signage to indicate to people with long vehicles where it is most appropriate for them to park. It was indicated that people feel that tourists / visitors with long vehicles are either parking in inappropriate areas or are not stopping in the town.</p>	TS	<ul style="list-style-type: none"> <li>• Refer to actions from 20/10/2018 meeting.               <ul style="list-style-type: none"> <li>• Long vehicle parking signs have been installed.</li> </ul> </li> </ul>	Refer to 20/10/2018 Completed
<p><b>Goddard Street</b></p> <p>An update was requested on works in Goddard Street. Council indicated that the works are progressing now and they hope to be finished by Christmas.</p>	TS	<ul style="list-style-type: none"> <li>• Refer to actions from 20/10/2018 meeting.</li> </ul>	Completed
<p><b>Learn to Ride Track</b></p>			

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Coolah District Development Group (CDDG) has established a Sub-Committee to work on the establishment of a multipurpose park, including Learn to Ride bike track, skate park, basketball court, playground equipment and BBQ facilities. Further discussion to occur with Council regarding this.	CCS	<ul style="list-style-type: none"> <li>• Refer to actions from 20/10/2018 meeting.</li> <li>• Works Completed</li> </ul>	Refer to 20/10/2018 Completed
<p><b>Lack of Communication – Removal of General Manager</b></p> <p>Residents indicated that the community feel that they haven't been given an explanation as to why Council's General Manager was removed. Residents indicated that the community would like an explanation and felt that they deserved one. Council indicated that they were not in a position to provide this explanation but that this request would be passed on to Mayor Peter Shinton.</p>	ES	<ul style="list-style-type: none"> <li>• Referred to the Mayor.</li> </ul>	Referred